

RESIDENT ADVOCATE COMMITTEE MEETING MINUTES/REPORT

Please submit minutes of RAC meetings to the facility administrator and to Katie Mulford, Office of the State Long-Term Care Ombudsman, 603 E. 12th St., 5th Floor, Des Moines, IA 50319, send via e-mail to Katie.Mulford@iowa.gov or request self-addressed postage paid envelopes by calling 866-236-1430. You may also call this number to ask for information or assistance.

FACILITY _____ **CITY** _____ **DATE** _____

Date and Time of Next Meeting _____

Total Number of Volunteer Hours _____

RAC Members in Attendance **Chair** _____ **Secretary** _____

Members Present _____

Members Absent _____

Facility Staff in Attendance _____

COMMENTS:

COMMENTS DIRECTED TO OMBUDSMAN'S OFFICE:

We request the Local Long-Term Care Ombudsman call us: **Name of person to call:** _____

Phone number: _____

FACILITY _____

CITY _____

	POSITIVE COMMENTS FROM RESIDENTS (care, residents rights, activities, dining, environment, daily life)	RESIDENT REQUESTS Regarding a concern or request for change	HOW RESIDENT WAS ASSISTED What has RAC done, and what has the facility done to follow up and resolve this request?
1			
2			
3			
4			
5			
6			